

InterTrack Regulated User Guide

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1.0 Revision History Log

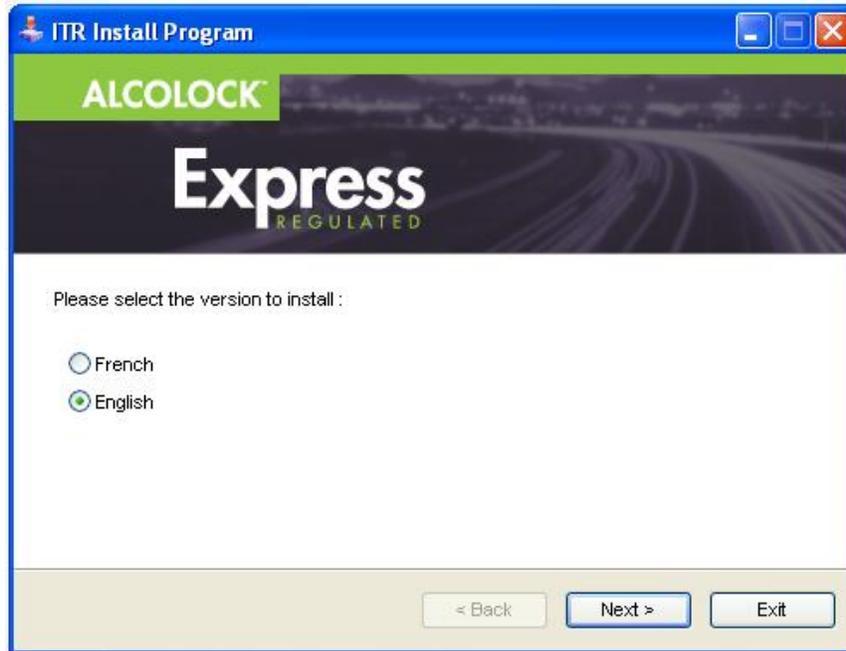
Date	Version	Section	Changes Made	Editor
2011.02.10	1.0		Initial Release	Software Development

2.0 Overview

The following document describes on how to use the InterTrack Regulated program (ITR).

3.0 How to Install the Software

- The installation package should automatically run from the CD. If not, double click the “Setup” icon and follow the instructions below.

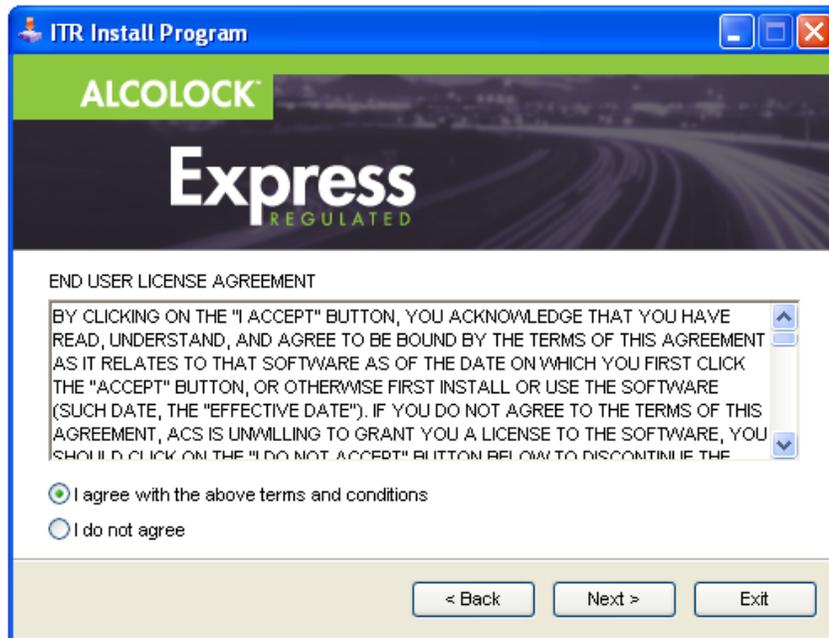


- Select the preferred language and click on “Next>”.

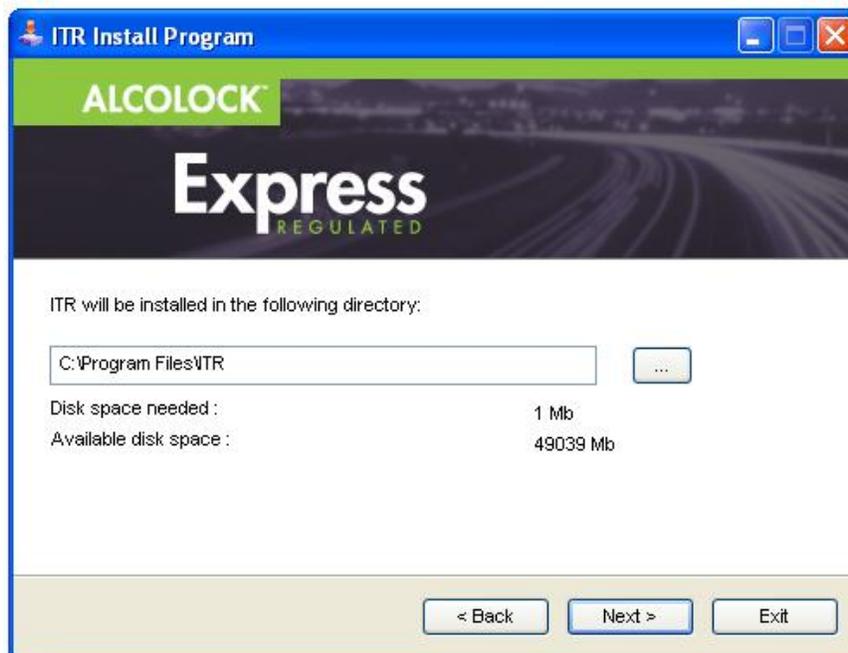


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- Agree to the Terms and Conditions and click on “Next>”.

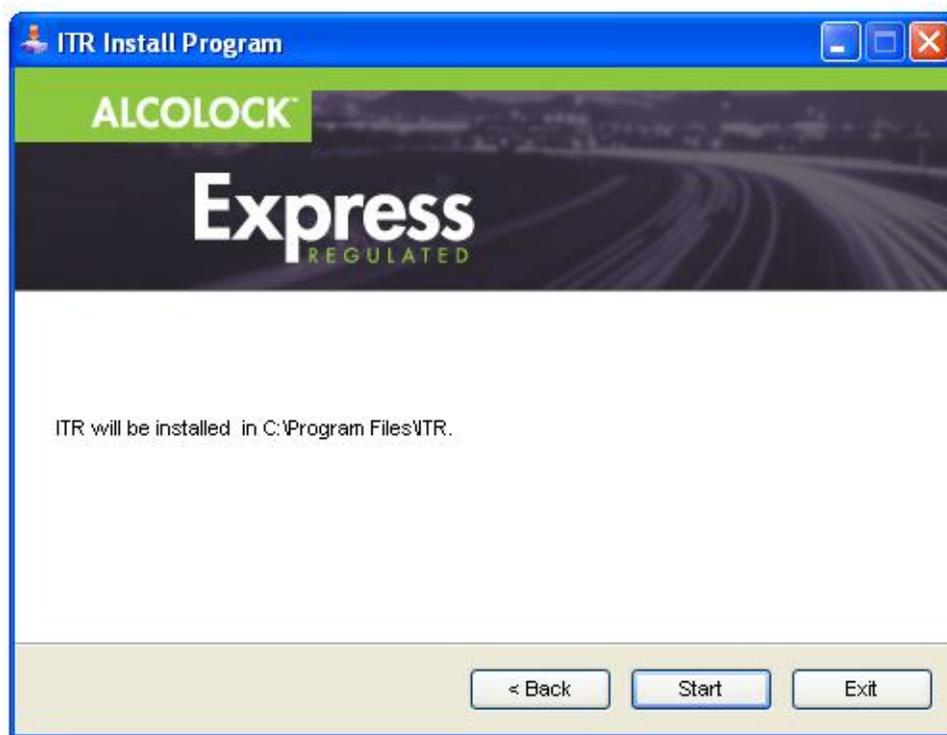


- Select the directory you wish to install the software and click on “Next>”. The program will automatically provide you with a default.

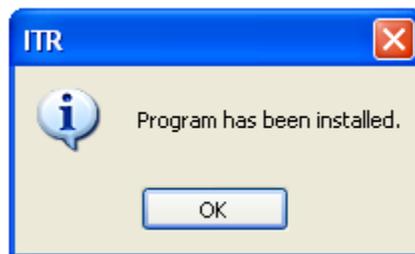


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- Click on “Start”. This will start the installation of ITR.



- Once the installation is finished, the following message should be displayed. Click on “OK”.



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4.0 How to Create, Edit or Delete Customer

4.1 Create New Customer

- On the File Menu, click on “Customer” → Create new customer. Refer to Figure 4.1.a.
- You can also click on the “Clipboard” icon located at the top of the ITR program screen 

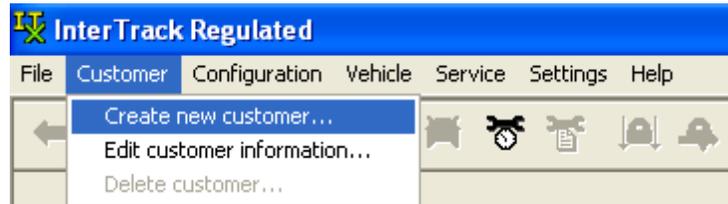


Figure 4.1.a

- A box prompt will appear allowing you to enter in the Customer’s full name. Click on the “Save” button. Refer to Figure 4.1.b.

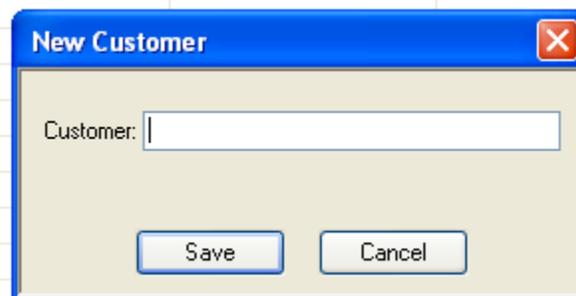


Figure 4.1.b

4.2 Edit Existing Customer

- To edit an existing Customer, locate and select the Customer’s name you wish to edit in the drop down box. This is located at the top left side of the screen under “Customer”. Refer to Figure 4.2.a.

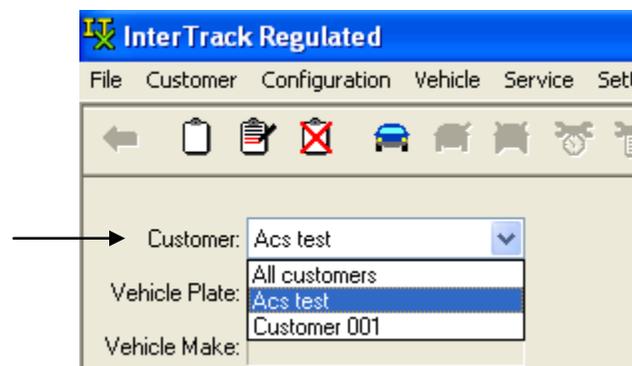


Figure 4.2.a

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- Once you have selected the Customer's name, on the File Menu, click on "Customer" → Edit customer information. Refer to Figure 4.2.b.

- You can also click on the "Clipboard" icon located at the top of the ITR program screen 

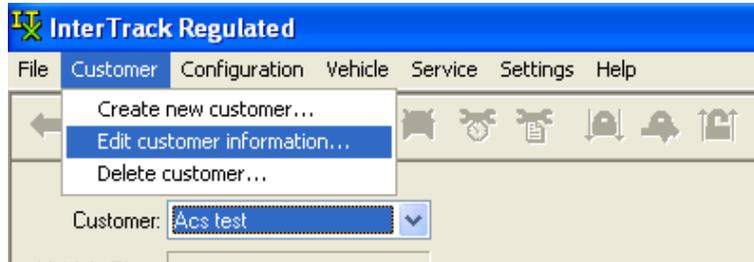


Figure 4.2.b

- A box prompt will appear allowing you to edit the Customer's name. Click on the "Save" button. Refer to Figure 4.2.c.

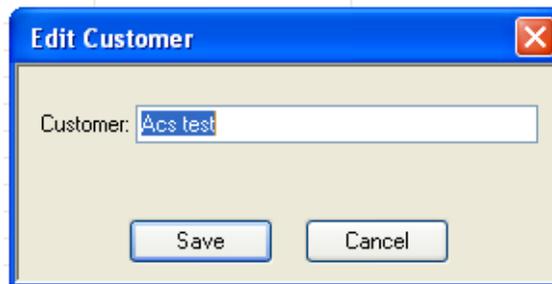


Figure 4.2.c

4.3 Delete a Customer

Note: You cannot delete a Customer if a Vehicle has already been created for that Customer. If you wish to delete the Customer, you must first delete the Vehicle, then delete the Customer. Refer to section 5.3 on how to delete a Vehicle.

- To delete an existing Customer, locate and select the Customer's name you wish to delete in the drop down box. This is located at the top left side of the screen under "Customer". Refer to Figure 4.3.a.



Figure 4.3.a

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- Once you have selected the Customer's name, on the File Menu, click on "Customer" → Delete customer. Refer to Figure 4.3.b.

- You can also click on the "Clipboard" icon located at the top of the ITR program screen

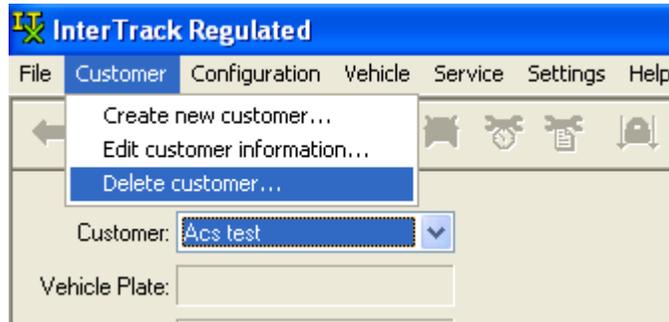


Figure 4.3.b

- A box prompt will appear to confirm your deletion. Click on "Yes" to confirm. Refer to Figure 4.3.c.

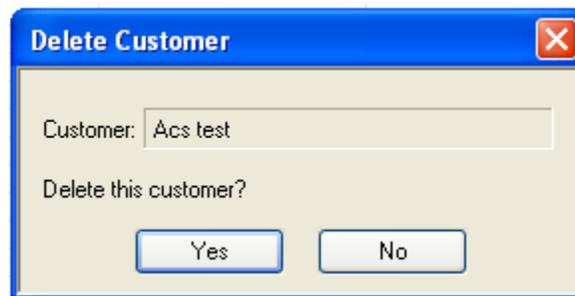


Figure 4.3.c

5.0 How to Create, Edit or Delete Vehicle

5.1 Create New Vehicle

- Locate the Customer you wish to create as seen in Figure 4.2.a. On the File Menu, click on "Vehicle" → Create new vehicle. Refer to Figure 5.1.a.

- You can also click on the "Clipboard" icon located at the top of the screen

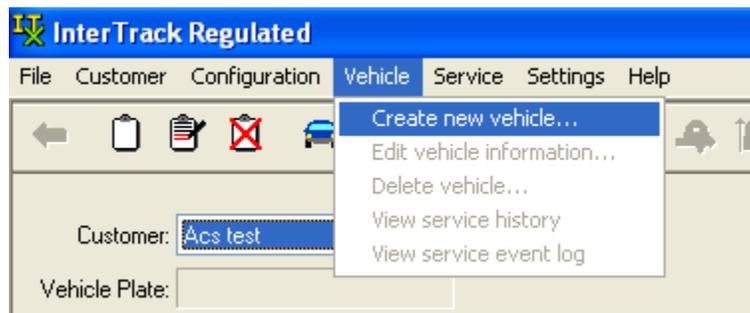


Figure 5.1.a

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- A box prompt will appear allowing you to enter in the Vehicle details. Fill in the Vehicle information and click on the “Save” button. Refer to Figure 5.1.b.

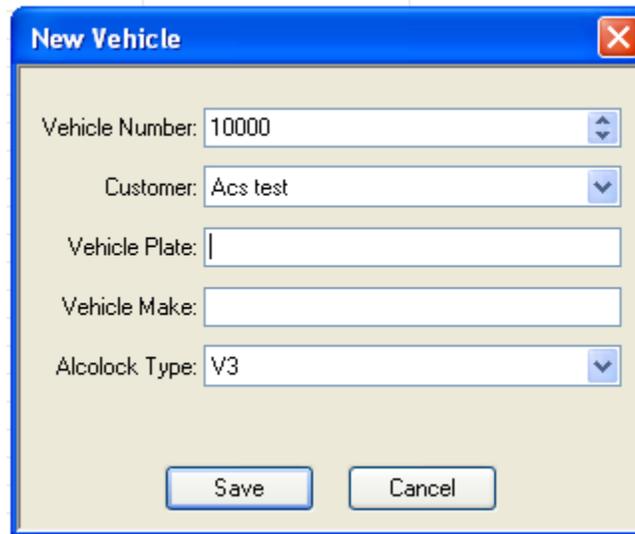


Figure 5.1.b

5.2 Edit Existing Vehicle

- To edit an existing Vehicle, locate and select the Customer’s name in the drop down box that is associated with that Vehicle. This is located at the top left side of the screen under “Customer”.
- On the File Menu, click on “Vehicle” → Edit vehicle information. Refer to Figure 5.2.a.
- You can also click on the “Clipboard” icon located at the top of the screen 

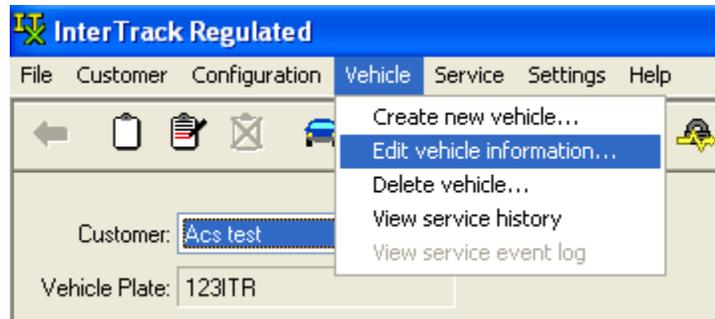


Figure 5.2.a

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- A box prompt will appear allowing you to edit the Vehicle details. Edit the Vehicle information and click on the “Save” button when you are done. Refer to Figure 5.2.b.

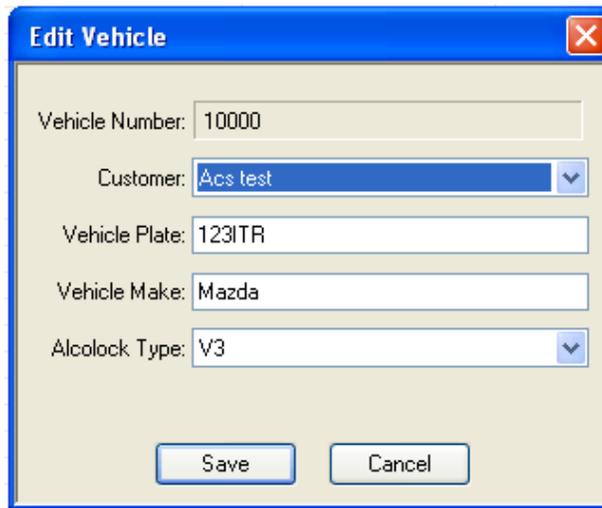


Figure 5.2.b

5.3 Delete a Vehicle

NOTE: You cannot delete a Vehicle if Service Types (such as Activation, Monitor or Removal) have already been created for that Vehicle. Figure 5.3.a displays an example of when the “Delete Vehicle” icon is disabled – which means that the Vehicle has already been serviced.



Figure 5.3.a

- To delete an existing Vehicle, locate and select the Customer’s name in the drop down box that is associated with that Vehicle. This is located at the top left side of the screen under “Customer”. Refer to Figure 5.3.b.

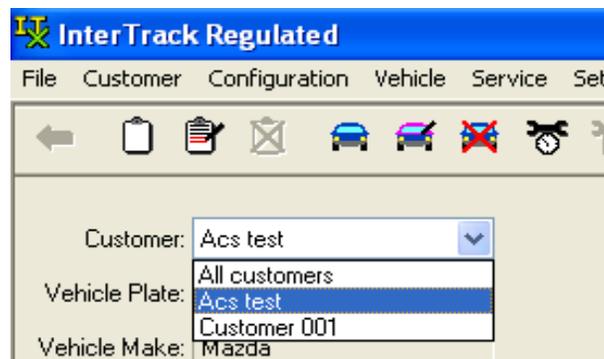


Figure 5.3.b

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- Once you have selected the Customer's name, on the File Menu, click on "Vehicle" → Delete vehicle. Refer to Figure 5.3.c.

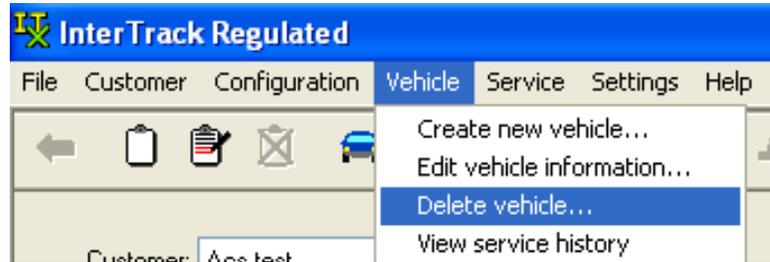


Figure 5.3.c

- You can also click on the "Clipboard" icon located at the top of the ITR program screen 
- A box prompt will appear to confirm your deletion. Click on "Yes" to confirm. Refer to Figure 5.3.d.

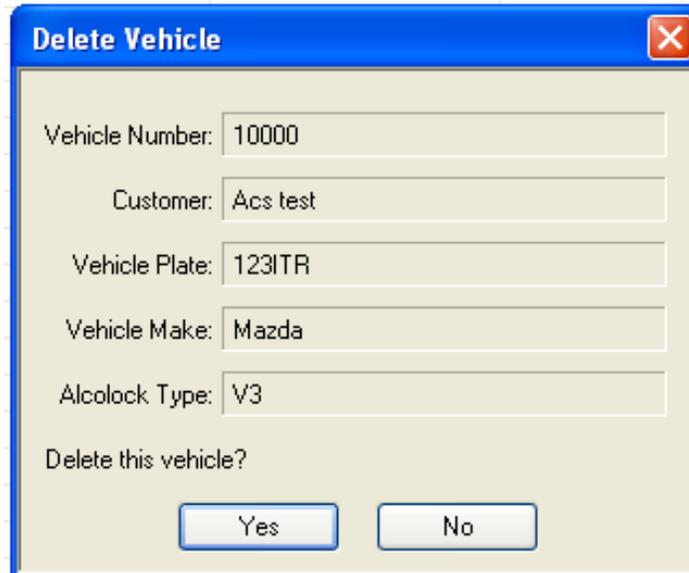


Figure 5.3.d

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6.0 How to Create a Service Type (Activation, Monitor, Removal)

- Before you can service a Customer, make sure the Customer and Vehicle have been created. Refer to sections 4.0 and 5.0 on how to create the Customer and Vehicle.
- To retrieve the service code, click on “Service” → Service codes. Refer to Figure 6.0.a.



Figure 6.0.a

6.1 Activation

- Once the Install procedure has been completed on the device, on the File Menu, click on “Service” → Activate alcolock... Refer to Figure 6.1.a.

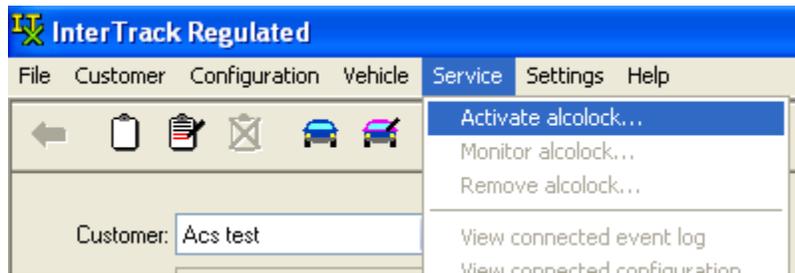


Figure 6.1.a

- You can also click on the “Clipboard” icon located at the top of the ITR program screen 
- Ensure that you are on the Customer Screen for the Activation icon to be enabled; otherwise, it will be disabled.
- A box prompt will appear to enter in your name. Enter in the technician name and click “OK”. Refer to Figure 6.1.b.

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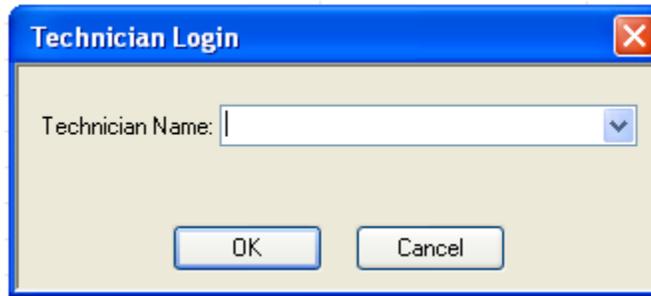


Figure 6.1.b

- A calendar will then appear, allowing you to set the next service date in the device. The calendar date will default to 6 months in advance but allows up to 1 year. Refer to Figure 6.1.c.

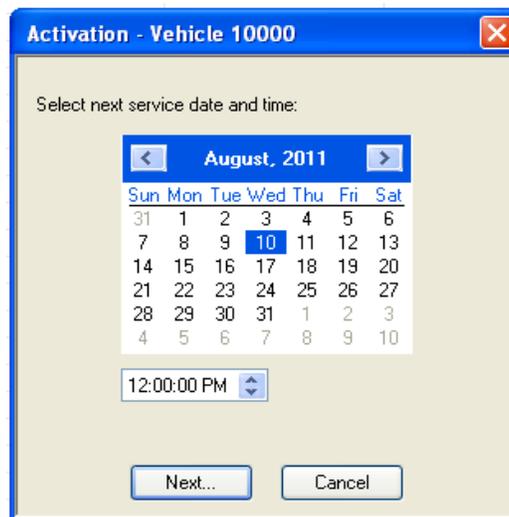


Figure 6.1.c

- The next service date cannot exceed the calibration date or else an error will appear on the calendar screen.
- After clicking “Next” in Figure 6.1.c, the following two screens will display the process for Activation.

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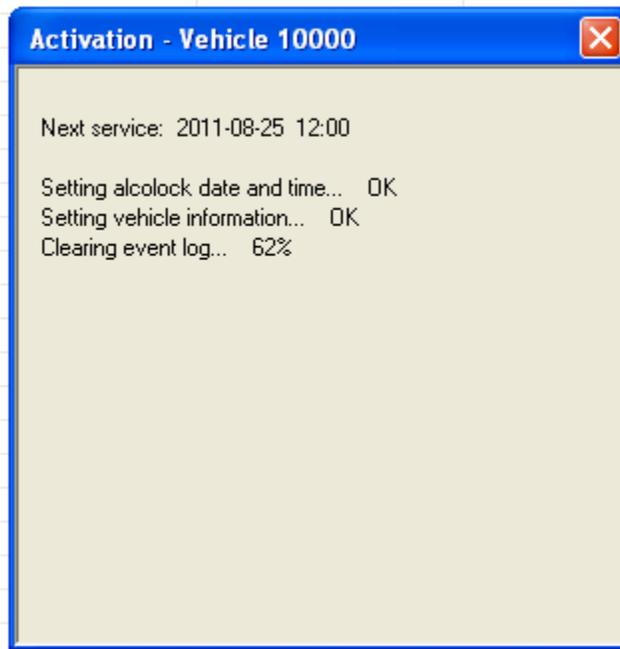


Figure 6.1.d

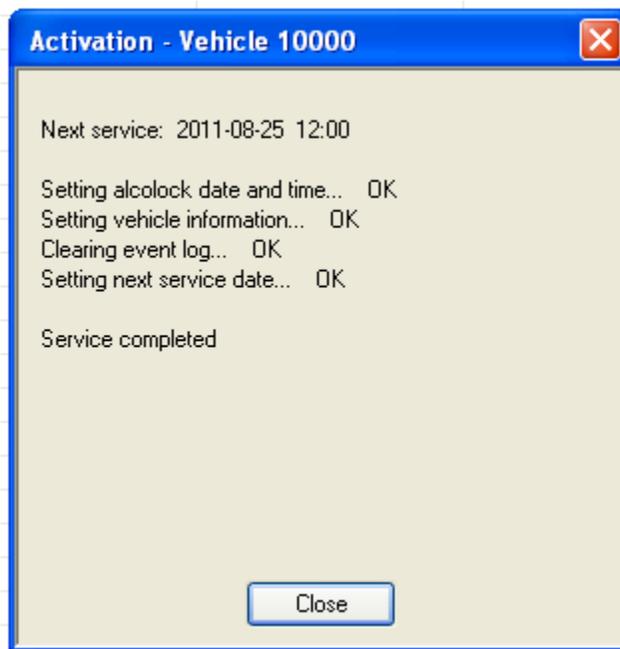


Figure 6.1.e

- Click on the “Close” button in Figure 6.1.e to continue.
- The device will then beep and display “Install OK” when it is set.

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6.2 Monitor

- Once the Monitor (in-car) procedure has been completed on the device, on the File Menu, click on “Service” → Monitor alcolock... Refer to Figure 6.2.a.



Figure 6.2.a

- You can also click on the “Clipboard” icon located at the top of the ITR program screen 
- The next steps for the Monitoring process will be the same as the Activation in section 6.1

6.3 Removal

- Once the Removal (in-car) procedure has been completed on the device, on the File Menu, click on “Service” → Remove alcolock... Refer to Figure 6.3.a.



Figure 6.3.a

- You can also click on the “Clipboard” icon located at the top of the ITR program screen 
- The next steps for the Removal process will be the same as the Activation in section 6.1. However, the Removal process will not set the next service date. The device can then be activated for a different client.

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7.0 Configure Parameter Settings

7.1 View Configuration

- The Configuration Menu views the default settings that are being set to the device. From the File Menu, click on “Configuration” → View configuration settings. Refer to Figure 7.1.a.

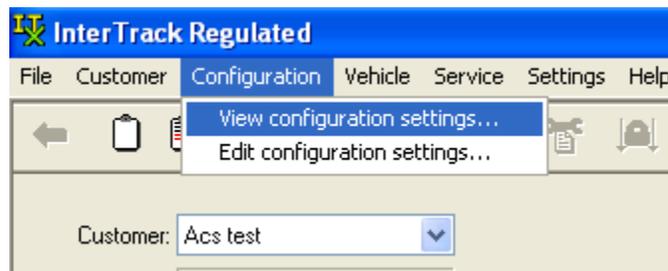


Figure 7.1.a

- The View Configuration screen appears displaying the default settings. Refer to Figure 7.1.b.

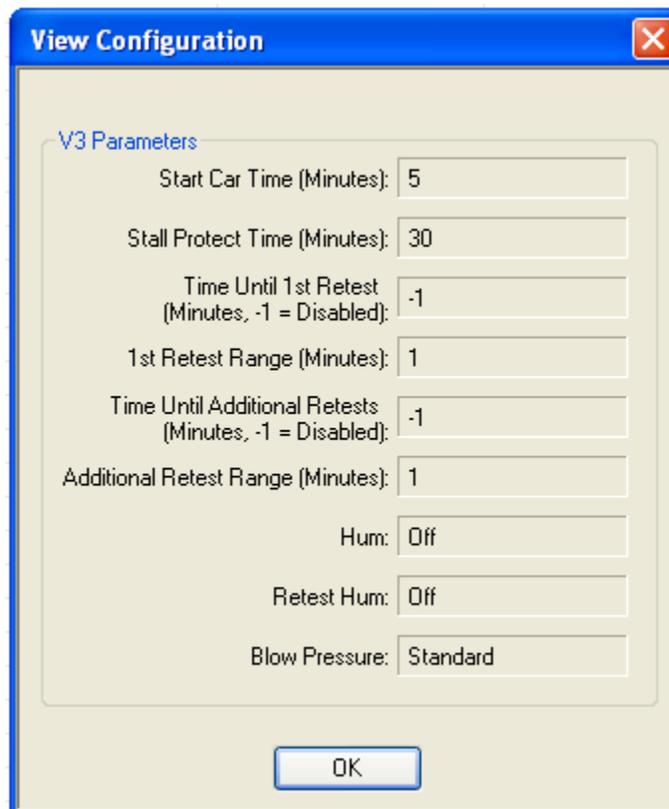


Figure 7.1.b

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7.2 Edit Configuration

- The Configuration Menu allows you to change the default time for the stall protect. From the File Menu, go to “Configuration” → Edit configuration settings. Refer to Figure 7.1.c.

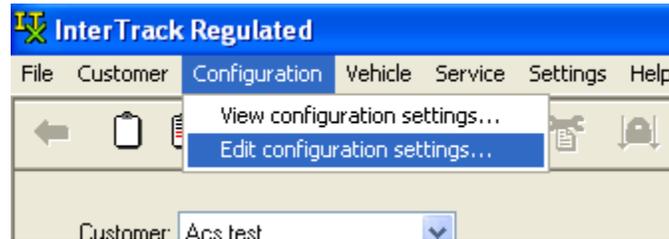


Figure 7.1.c

- Using the up/down arrows, you can change the stall protect time to anywhere between 15-30 minutes. It will not allow you to change the time out of this range. Refer to Figure 7.1.d.

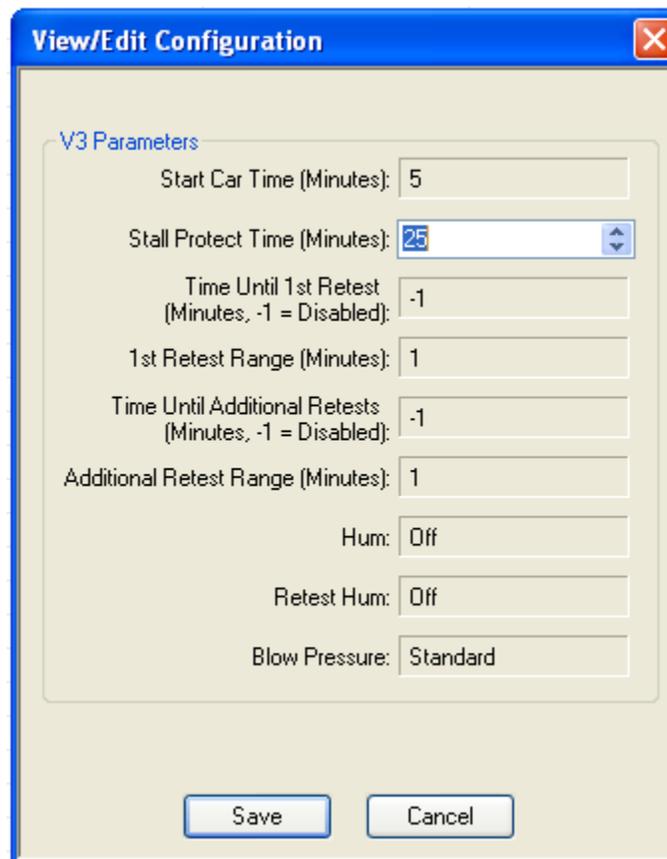


Figure 7.1.d

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